

13 NOV 1981

MEMORANDUM FOR: [REDACTED]

P&PD/OL

FROM:

Bruce T. Johnson
Chairman, Fine Arts Commission

SUBJECT:

Chairmanship of the Exterior Committee, FAC

1. Shortly after you joined the Fine Arts Commission (FAC), I began referring Exterior Committee matters to you, but I failed to take the formal step of asking you to accept the chairmanship, vice [REDACTED] who had been handling the committee's affairs on an interim basis until a permanent chairman could be found. From your cooperative actions to date, I can infer your acceptance of the position. I apologize for the tardiness of this official action.

2. [REDACTED] had listed the following persons as members of the committee the last time a roster was prepared:

[REDACTED]

The first three persons named responded to the 1980 call for FAC volunteers. [REDACTED] may be able to provide some information on [REDACTED]

3. I look forward to working with you on the FAC and, in particular, on those matters falling within the purview of the Exterior Committee, which is defined as follows in one of the documents in FAC files:

"Act as focal point for matters of concern to the Fine Arts Commission that affect the exterior of Headquarters Building and its grounds. Propose and evaluate programs aimed at improving Headquarters grounds. Assist OL in monitoring quality of work by GSA and its contractors on the building grounds."

/s/ Bruce T. Johnson

Bruce T. Johnson

cc: DDA
OL/LSD
OL/ADS

[REDACTED]